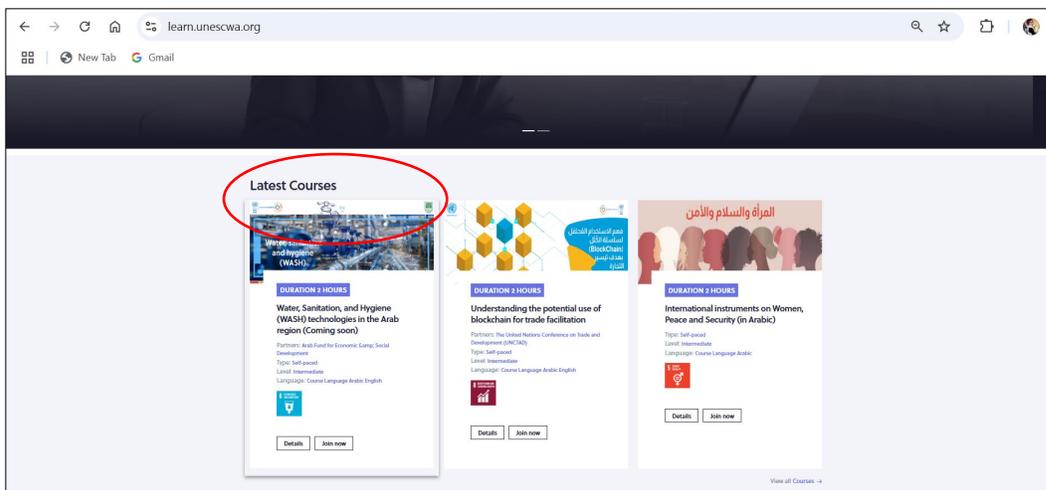


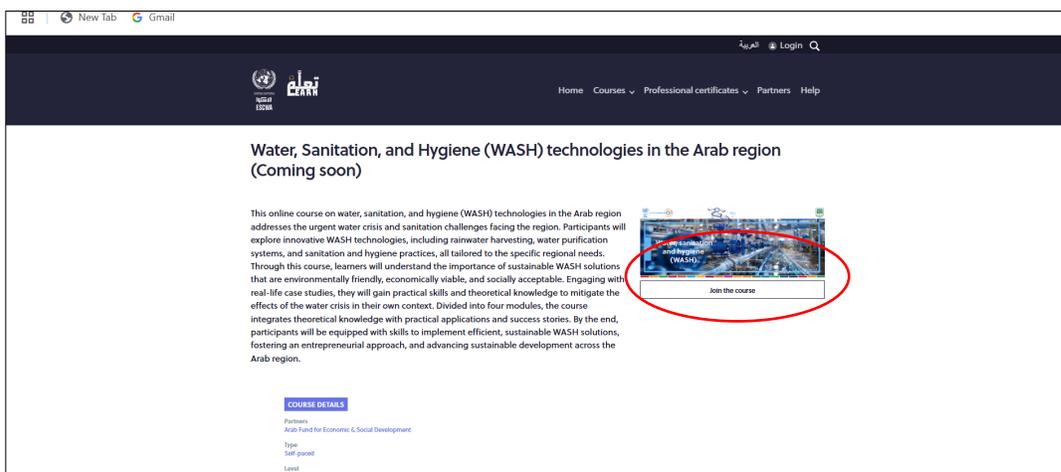
# How to Enroll in a course on ESCWA E-learning Portal?

To enroll in a course on ESCWA E-learning Portal, please follow these steps:

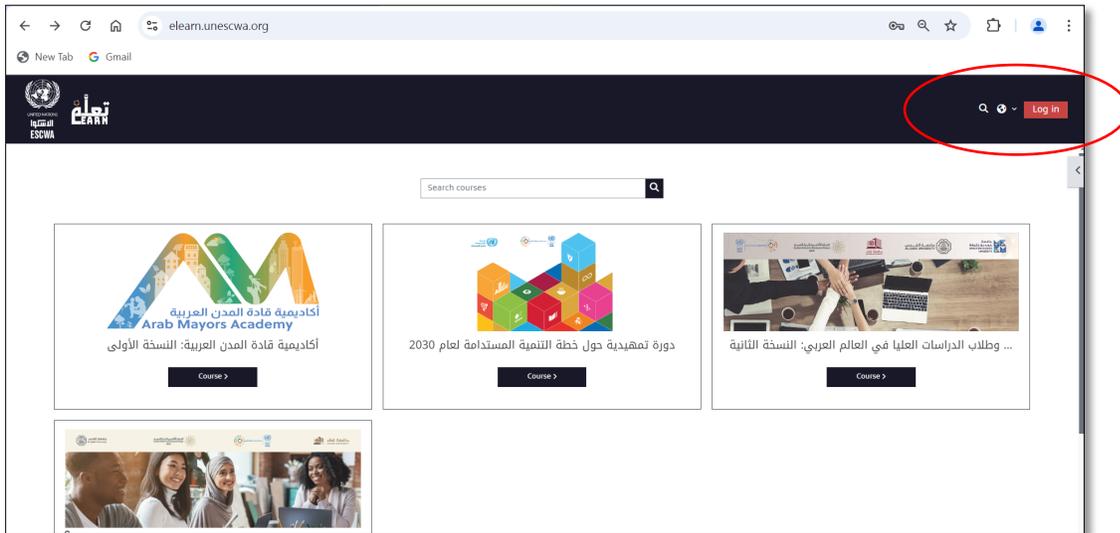
1. Visit the ESCWA E-learning Portal: <https://learn.unescwa.org/>
2. Browse the courses and choose the course you want to join.



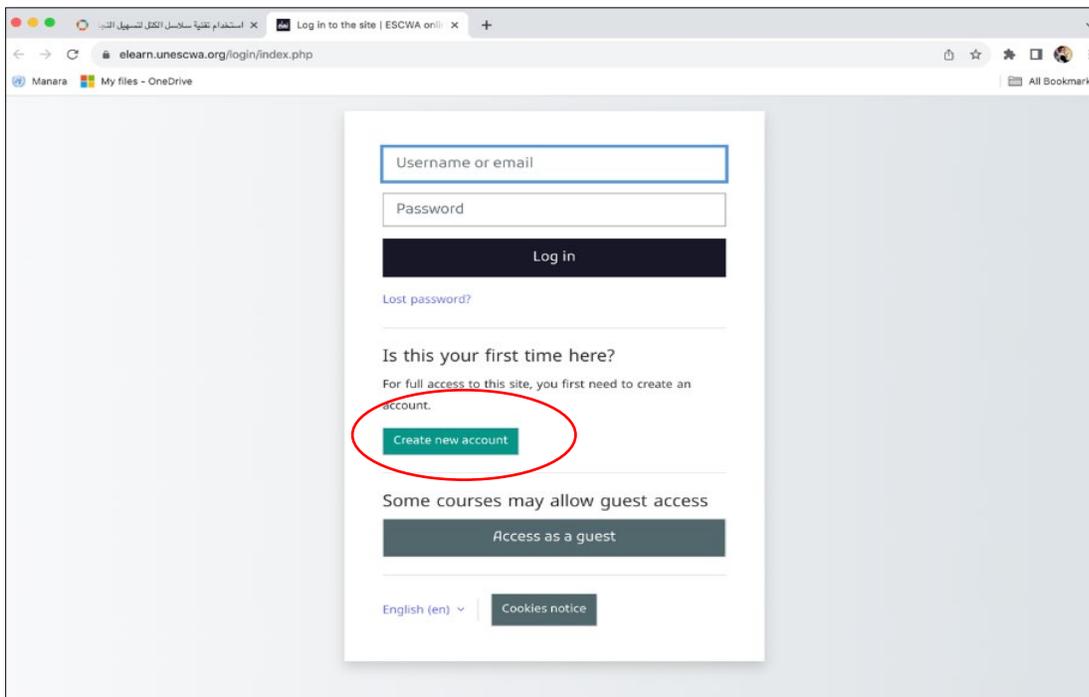
3. Click on “Join the Course.” This will direct you to Moodle, ESCWA’s Learning Management System ([elearn.unescwa.org](http://elearn.unescwa.org)).



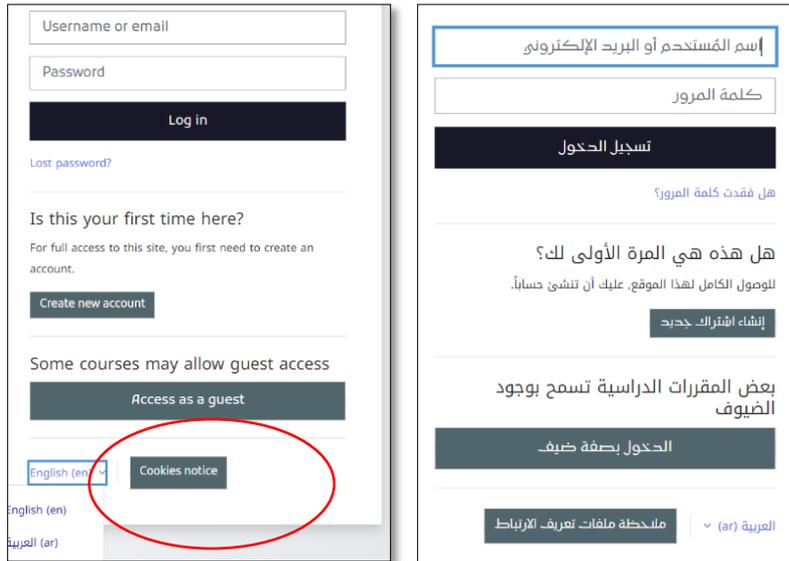
#### 4. Click on the “Log in” button.



#### 5. You will have to create a personal account on Moodle by clicking on “Create new account”.

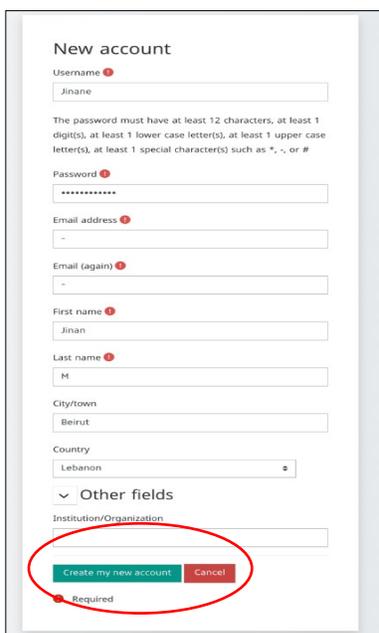


6. To switch languages, you can select the language of your choice (Arabic or English) by clicking on the button at the bottom of the page.



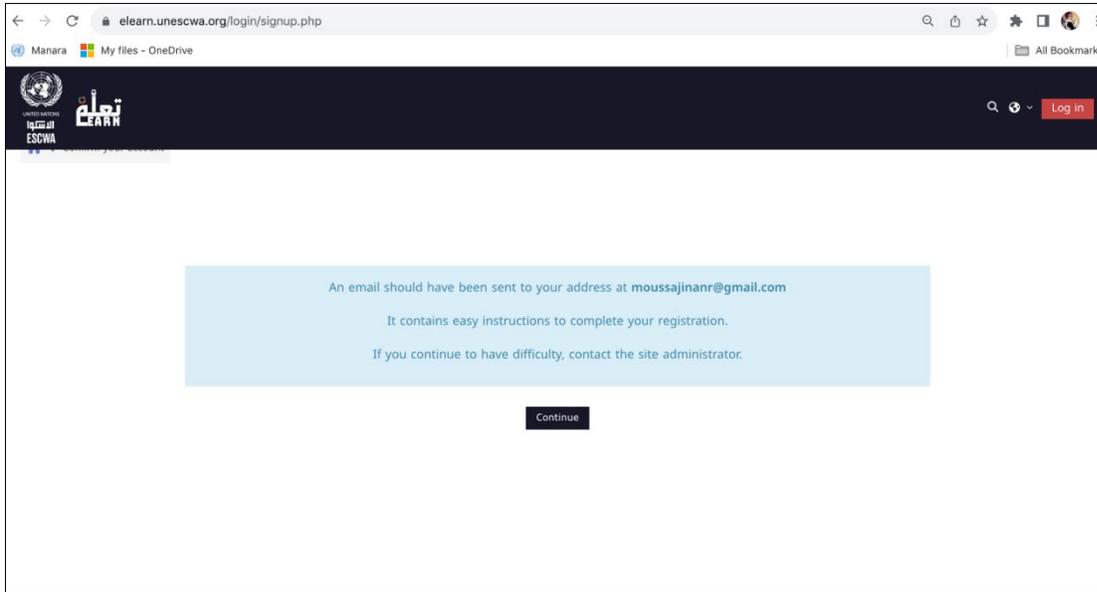
The image shows two side-by-side screenshots of a website's user interface. The left screenshot is in English and features a login form with fields for 'Username or email' and 'Password', a 'Log in' button, and a 'Create new account' button. Below the login form, there is a section for 'Access as a guest' and a language dropdown menu currently set to 'English (en)'. A red circle highlights the language dropdown menu. The right screenshot is in Arabic and shows a similar login form with fields for 'إسم المُستخدم أو البريد الإلكتروني' and 'كلمة المرور', a 'تسجيل الدخول' button, and an 'إنشاء اشتراك جديد' button. At the bottom, there is a language dropdown menu set to 'العربية (ar)'.

7. Enter the following information: username, password, email address, first name, last name, city/town, and country. Then click “Create my new account.”

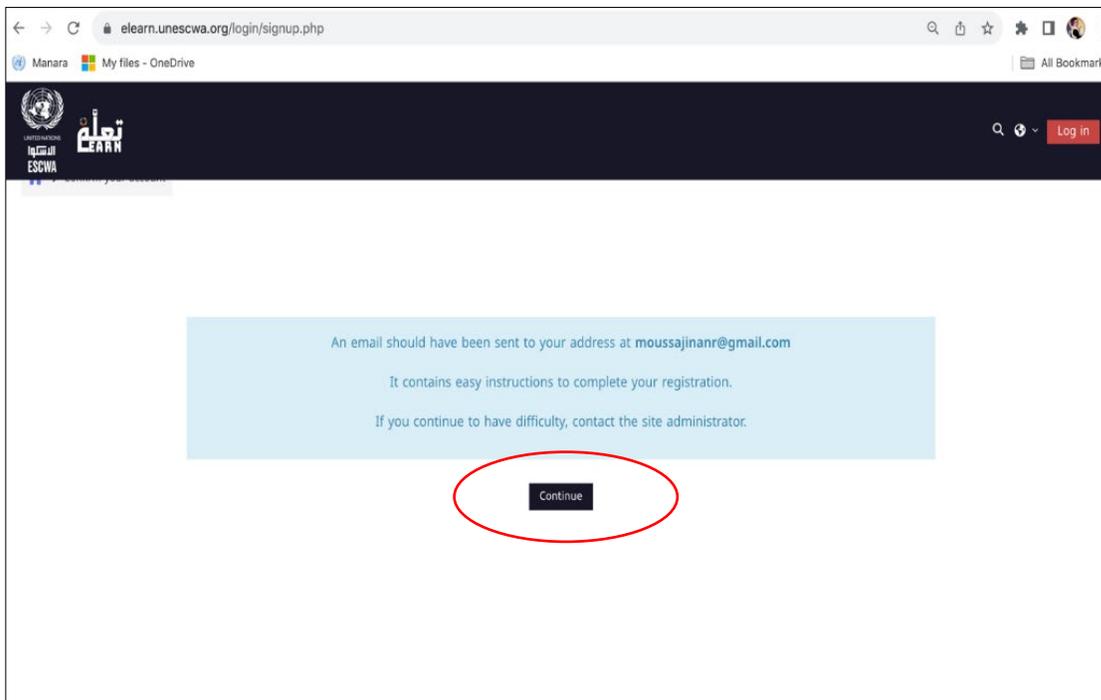


The image shows a 'New account' registration form. It includes fields for 'Username', 'Password', 'Email address', 'Email (again)', 'First name', 'Last name', 'City/town', and 'Country'. Below these fields is a section for 'Other fields' with an 'Institution/Organization' field. At the bottom of the form, there are two buttons: 'Create my new account' and 'Cancel'. A red circle highlights the 'Create my new account' button. A 'Required' label is visible at the bottom left of the form.

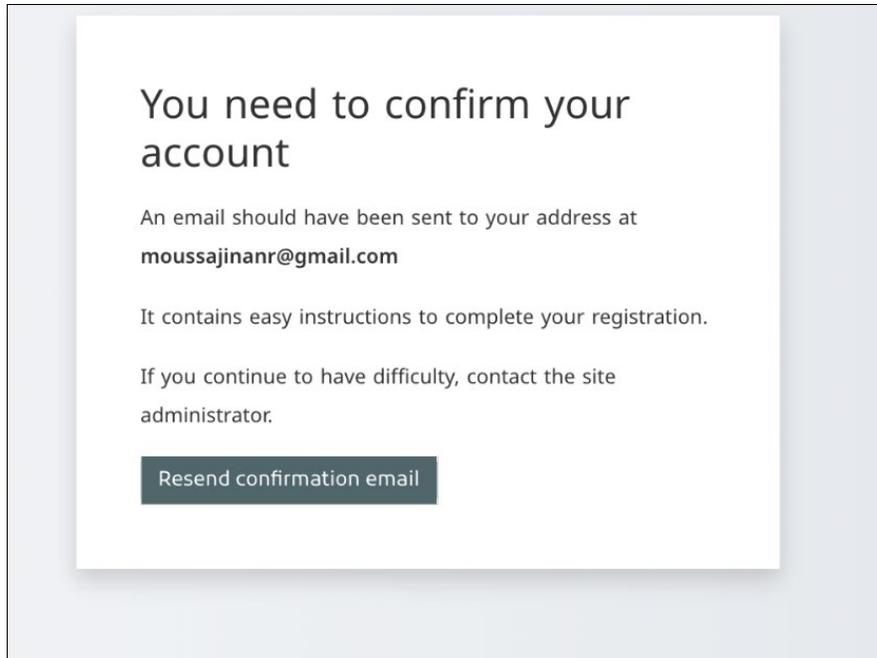
## 8. You should now get the following message on the screen:



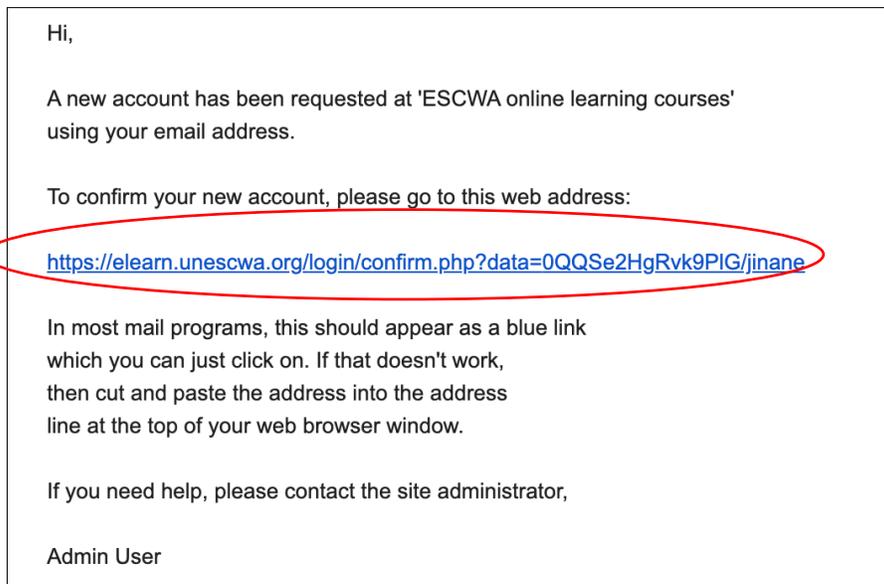
## 9. Click on the “Continue” button.



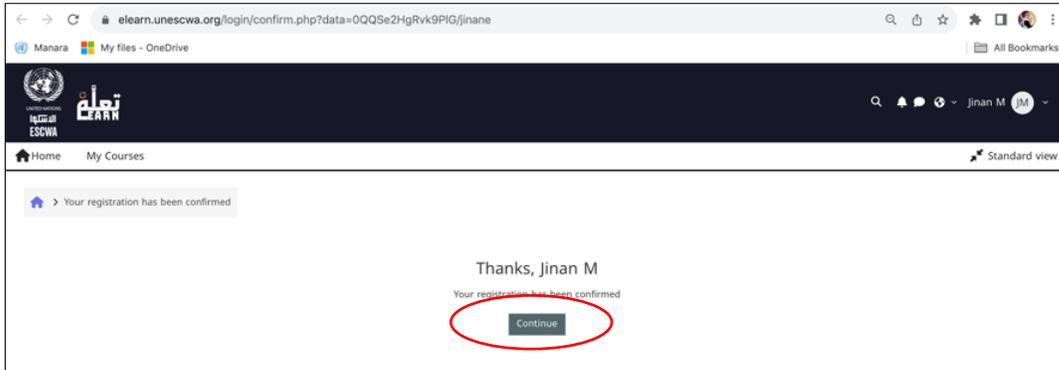
**10. You will be prompted to confirm your account/email.**



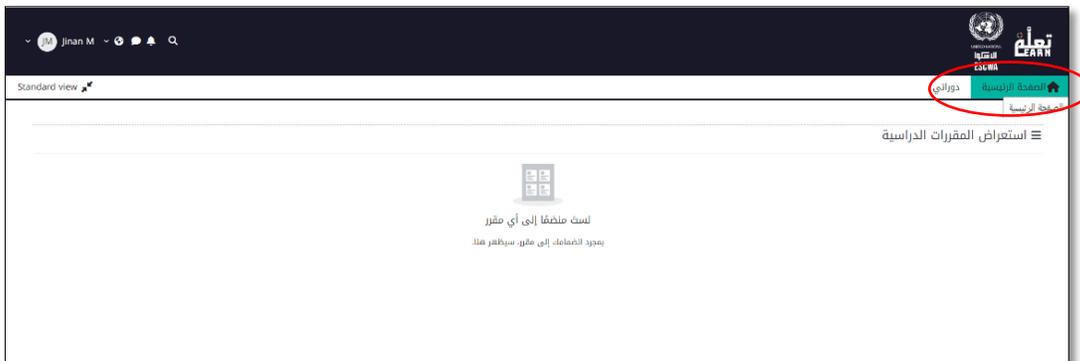
**11. You will receive an email with a link to activate your account. Click on the link. If the email does not arrive, please check your “junk” or “spam” folder.**



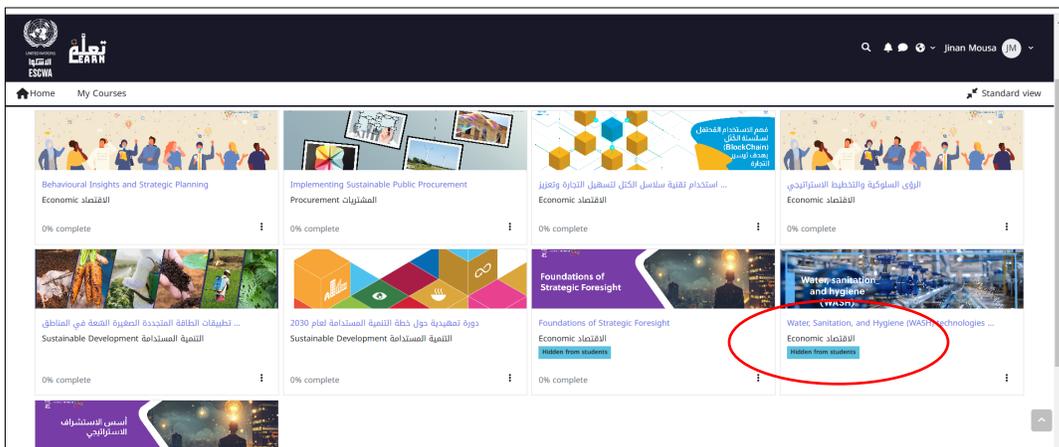
12. Once you click on the link, you will be automatically directed to the Moodle page. Please click on the “Continue” button to access the course page.



13. Click on the “Home” button to access your list of courses.



14. Click on the desired course to enter.



## 15. Click on “Enroll me in this course” to start your learning journey.



## Changing the language

On the course homepage, click the language icon at the top of the page, then select English or Arabic to switch the content direction (from left to right/or right to left)

## Certificate

Upon completion of each module, you can obtain a certificate of attendance. Upon completing the entire course, you can obtain a certificate of completion from the main course page by clicking on the “Course Completion Certificate” section.

### Note:

*Please avoid multiple registrations to prevent your enrollment from being deleted, which may result in you losing access to your account and certificate.*